

Submission of a thesis to APD - instruction for students

On the basis of the decision of the head of the teaching unit, a Dean's Office employee enters into the USOS system a set of information necessary for the conduct of the diploma examination, and then notifies the student and the supervisor of the thesis about the possibility of submitting the diploma thesis to APD.

Note! According to § 47 of the Regulations of Studies at the University of Warsaw, the student should submit their thesis to APD in the form of a PDF file at least 14 days before the planned date of the examination.

Tasks of the student - author of the thesis

STEP 1 (fig. 1)



Thesis information

Language of the thesis: English [EN] 1

Title: [Redacted] Limit 1000, entered 0 characters

Author: [Redacted] Message to the authors
First cycle degree - licencjat - in international relations for study program
SI-SM-ANG
Date of defence: not given

Dissertation advisor: [Redacted] Message to the advisors

Erasmus code: [14.6] International Relations, European Studies, Area Studies

Organizational unit: Faculty of Political Science and International Studies

Date of approval of the subject: April 29, 2020

Abstract: [Redacted] Limit 4000, entered 0 characters

Keywords: [Redacted] Limit 1000, entered 0 characters

[SAVE THESE INFORMATION](#)

The author of the thesis supplements data in APD (*Entering thesis data*): language of the thesis (if not added), title (in English and Polish) as well as an abstract and keywords only in English (Fig. 1). The changes are confirmed by clicking the *Save thesis data button*.

Note! ! In the same step (*Entering thesis data*), the author of the thesis **reads the declarations and approves them** (Fig. 2). Without the approval of the declarations, the author will not be able to move on to the next step (*Adding files*). If the thesis was written by several authors, this requirement applies to all of them. **The declarations made in APD replace the declarations previously included in the front pages of the thesis.** In accordance with *Ordinance No. 120 of the Rector of UW of 5 June 2020 on submitting a diploma thesis and conducting remote diploma examinations, since 10 June 2020*, these statements shall not be included in the thesis.

1 Status: Author of the thesis should type data

i Archiving status: To be archived

SAVE THESIS INFORMATION

Author statements

1) Aware of legal responsibility I hereby declare that I have written this thesis myself and it does not contain any contents that have been obtained unlawfully.

2) I declare that the thesis presented have not been used previously for the purposes of procedures aimed at obtaining a professional title.

APPROVE

NOT APPROVED

Files

No files have been added to this set

Version of the thesis: 1 (not approved)

→ View files

Unified Anti-plagiarism System

No thesis files have been added yet

Additional anti-plagiarism system

No thesis files have been added yet

No thesis files have been added yet

Fig. 2

After approving the declarations, the *Proceed to adding files* button becomes active, and the author of the thesis can move on to Step 2: *Adding files* (Fig. 3).



Fig. 3

STEP 2

The author of the thesis **uploads the thesis as a PDF file**. The file should not be larger than 20 MB. The file name should be consistent with the pattern used at the University of Warsaw. Then, the author of the thesis moves on to Step 3 (Data Acceptance) using the Submit to the supervisor for approval button.

Note! Both the thesis and the required declarations are **submitted by the student in electronic form only**, so that they do not have to come to the Dean's Office in person when preparing for the diploma examination.